



Employment Opportunities

People Against Rape (PAR) is a sexual assault advocacy program offering support and services for adult survivors of sexual assault in Charleston, Dorchester, and Berkeley counties of South Carolina. The mission of PAR is to prevent sexual violence and its consequences, and to provide essential services to (adult) victims and survivors.

PAR is currently accepting applications for the following positions:

Clinical Counselor-Therapist – Full-Time

Bi-lingual Victim Advocate – Full-Time

To Apply: Send cover letter, resume, and three (3) references by e-mail to execdirector@peopleagainstrape.org or mail to:

Janie Lauve, Executive Director
People Against Rape
P.O. Box 1723
Charleston, SC 29402

Cover letter should specify any experiences with victim or sexual assault advocacy.

Closing Date: Applications must be received by close of business (5:00 PM) on March 23, 2018

POSITION TITLE:	Clinical Counselor/Therapist
REPORTS TO:	Executive Director
SALARY:	\$40,000 - \$42,000 plus comprehensive benefits package
STATUS:	Full-Time, salaried position, 40 hours per week
CORE OFFICE HOURS:	9:00 AM to 5:00 PM
SHIFT DETAILS:	Day, evening and weekends, flexible – to accommodate client’s needs – includes being on call as scheduled to assist in cases of crisis/emergency

Summary of Position:

Under general supervision by (TBD, if needed), the therapist will provide confidential professional therapy for adult (18 years of age and older) survivors of sexual violence, including sexual assault, abuse, interpersonal violence, and incest, and for other adults impacted by these issues.

Qualifications:

- Master's degree and licensure in Counseling (LPC-I, LPC) or Social Work (LMSW, LISW), or related discipline
- Experience working with survivors of sexual violence and abuse is required
- Knowledge and experience in Trauma-Informed Care and/or Trauma Specific Treatment is required
- Excellent oral and written communication skills
- Attention to detail and strong organizational skills
- Experience with computers and technology
- Sensitivity to issues of sexual violence
- Sensitivity and awareness of issues related to diversity and inclusion
- A passion for social justice and a commitment to ending sexual violence
- Must have valid driver's license, current automobile insurance and own car for transportation

Knowledge and Abilities:

- Willingness and ability to work directly with victims
- Ability to give presentations to large and small groups
- Willingness to work nights and weekends, as needed
- Ability to work as part of a team
- Ability to work effectively and efficiently with minimal supervision
- Ability to empower individuals in a time of need
- Ability to work autonomously as needed
- Ability to work in complex situations and manage multiple tasks and crisis situations
- Attention to detail and strong organizational skills
- Maintain licensing and continuing education per PAR needs and professional standards.
- A strong commitment to providing treatment from a behavioral or cognitive-behavioral approach. Evidence-based practice is a must.

Key Duties and Responsibilities:

- Provide individual, family and group therapy for survivors of sexual violence and others affected by sexual violence.
- Conduct assessments, treatment planning, and group and/or individual therapy.
- Develop treatment goals and timelines for each client.
- Respect and maintain a high standard of confidentiality for all clients and cases in accordance with PAR policies and code of ethics governed by individuals' profession.

- Maintain professional credentials and/or licensure requirements of the counselor's specific field.
- Provide crisis intervention to clients as needed and facilitate emergency services as required.
- Participate in bi-weekly group consultation, supervision and clinical meetings with Supervisor, if needed (TBD)
- Maintain professional documentation and record keeping for client files
- Design and implement systems for documentation
- Participate in the administration of clinical programs based on organizational and professional requirements
- Engage in ongoing evaluation of services and treatment modalities
- Coordinate activities of the Counseling Program w/activities of other PAR programs
- Participate in community education and outreach as needed
- Participate in the provision of PAR volunteer education as needed
- Supervise interns and volunteers as needed
- As per grant requirements make non-traditional hours available to clients for intake and regular appointments as needed
- Assist in hotline and crisis response, participate in staff backup on-call rotation, and respond to crisis situations in a calm professional manner
- Become certified as a Victim Service Provider in the State of South Carolina within your first year of employment
- Perform other duties as assigned by the Executive Director
- Adhere to all policies and procedures as set forth by PAR

POSITION TITLE:	Bilingual Victim Advocate (Spanish)
REPORTS TO:	Executive Director
SALARY:	\$36,000 plus Comprehensive Benefits Package
STATUS:	Full-Time, salaried position, 40 hours per week
CORE OFFICE HOURS:	9:00 a.m. – 5:00 p.m.
SHIFT DETAILS:	Day, some evenings and weekends, flexible - includes being on-call as scheduled to assist in cases of crisis/emergency.

Summary of Position: Provide assistance to the PAR Team in planning, developing and implementing PAR programs and services. The primary goal of the Victim Advocacy Program is to ensure that PAR provides effective, consistent, and quality responses to adult LEP/Latinx victims of sexual assault. The Bilingual Victim Advocate will increase the rapid response to and resolution of adult LEP/Latinx survivors' needs, thereby reducing their overall trauma.

Qualifications:

- Associate or Bachelor's Degree or Working towards an Associate or Bachelor's Degree in a human service area
- Multi-Lingual - fluent in both English and Spanish, required
- Experience working directly with victims of crime, preferably victims of sexual assault

- Sensitivity and awareness to issues relating to diversity
- Excellent oral and written communication skills
- Attention to detail and strong organizational skills
- A passion for social justice and a commitment to ending sexual violence
- Must have valid driver's license, current automobile insurance and own car for transportation

Knowledge and Abilities:

- Willingness and ability to work directly with victims
- Ability to give presentations to large and small groups
- Willingness to work nights and weekends, as needed
- Ability to work as part of a team
- Ability to work effectively and efficiently with minimal supervision
- Willingness to travel throughout the Tri-county area to attend outreach events

Key Duties and Responsibilities

- Adhere to all policies and procedures as set forth by PAR, including PAR's Confidentiality Policy
- Primary staff contact for all Limited English Proficiency (LEP)/Latinx advocacy
- Provide crisis intervention, advocacy, safety planning and case management services to LEP/Latinx victims, including crisis counseling, hospital accompaniment, hotline response, information and referral, locating emergency financial assistance, assistance with SOVA compensation claims, and personal advocacy
- Assist the Follow-Up Coordinator with follow-up contacts, personal advocacy, information and referral, and case-management for LEP/Latinx survivors of sexual assault
- Assist the Outreach Coordinator in providing outreach services to the LEP/Latinx community.
- Ensure that every adult LEP/Latinx victim of sexual assault receives the essential services they deserve
- Promote the organization in a manner which nurtures and grows community support
- Provide informational presentations to LEP/Latinx communities related to sexual violence and PAR services.
- Promote positive public image of PAR through establishing and maintaining community partnerships with agencies that serve the LEP/Latinx community throughout the region
- Assist Follow-Up Coordinator with support groups for LEP/Latinx survivors
- Assist in hotline and crisis response, participate in staff backup on-call rotation, and respond to crisis situations in a calm professional manner
- Become certified as a Victim Service Provider in the State of South Carolina within your first year of employment
- Perform other duties as assigned by the Executive Director
- Adhere to all policies and procedures as set forth by PAR.