

CHAPLAIN
(VICTIM SERVICES SPECIALIST)

Program: Foothills Alliance Sexual Trauma Center
Serving Anderson and Oconee Counties

Position Description

Job Title: Victim Services Specialist

Reports To: Sexual Assault Program Coordinator

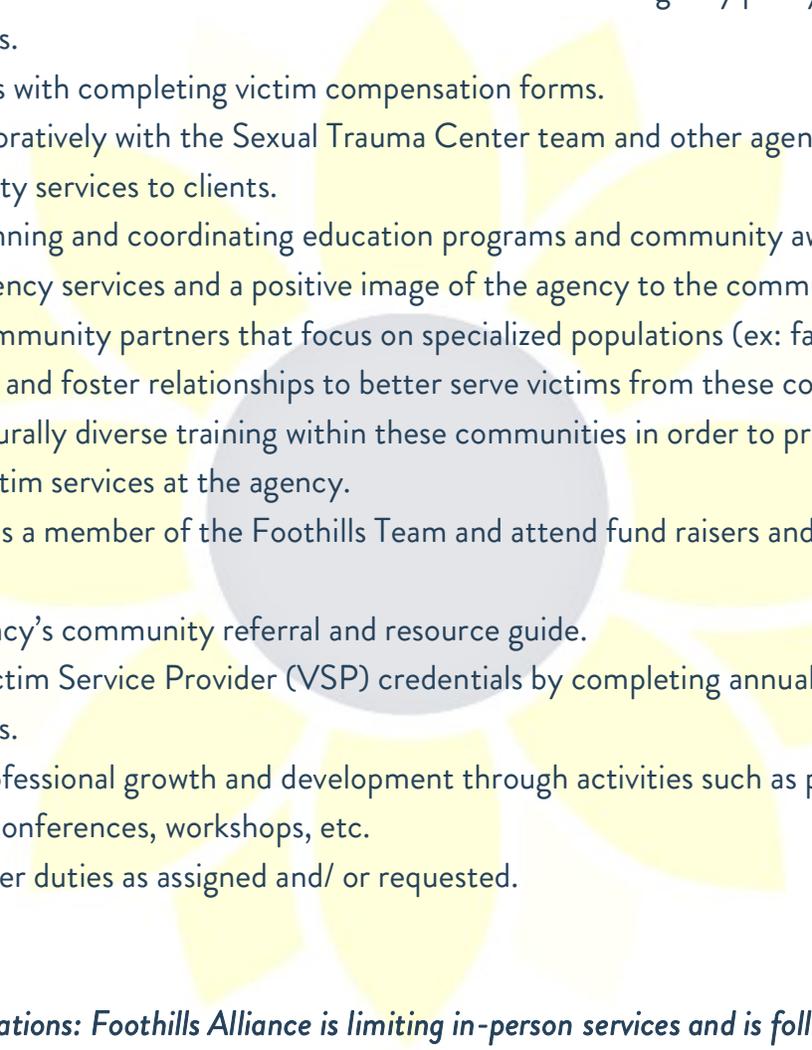
Position Status: Full-Time

Requirements: A Master's level degree from an accredited seminary or divinity school. Successful completion of four units of CPE (Clinical Pastoral Education) in an accredited site. Board certified or board certified eligible. Experience and skill in providing crisis intervention and case management for victims of interpersonal violence. Knowledge of the criminal justice system and victim services. Must have excellent written and verbal communication skills; experience and skill in providing crisis intervention and case management to victims of interpersonal violence; knowledge of criminal justice system and victim services. Must have a professional, enthusiastic and compassionate attitude.

Job Summary: Foothills Alliance has an opportunity for a full time Chaplain (Specialized Victim Advocate) to oversee the pastoral care of our sexual assault and child abuse survivors. The Chaplain will report to the Sexual Trauma Center Director and will partner with our Multi-Disciplinary Team to provide pastoral care to any clients who want it. Additionally, the Chaplain will perform direct client care on an interfaith model, work in a cooperative, sensitive and non-judgmental manner with other employees, and care for clients in all age groups with an emphasis on pediatric care. The Victim Services Specialist is responsible for providing direct services to victims of sexual assault and their families, and participating in community education and outreach efforts.

Essential Duties and Responsibilities:

- Provide crisis intervention services by answering the hotline and responding to assault victims in the ER.
- Contact survivors within 24 hours following a hospital accompaniment or hotline call.

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- Participate in the rotating staff on call schedule for the hotline and ER accompaniment during times the center is closed.
 - Provide support, on-going case management and personal advocacy for clients through follow-up phone calls, in person meetings, trauma intervention services and other assistance as appropriate.
 - Assist victims and families with referrals to community resources as appropriate.
 - Assist in scheduling clients for therapy and other services.
 - Maintain client information and contacts in accordance with agency policy and funding requirements.
 - Assist clients with completing victim compensation forms.
 - Work collaboratively with the Sexual Trauma Center team and other agency staff to provide highest quality services to clients.
 - Assist in planning and coordinating education programs and community awareness events.
 - Promote agency services and a positive image of the agency to the community.
 - Seek out community partners that focus on specialized populations (ex: faith-based community) and foster relationships to better serve victims from these communities.
 - Provide culturally diverse training within these communities in order to promote appropriate access to victim services at the agency.
 - Participate as a member of the Foothills Team and attend fund raisers and other activities as assigned.
 - Update agency's community referral and resource guide.
 - Maintain Victim Service Provider (VSP) credentials by completing annual training requirements.
 - Enhance professional growth and development through activities such as professional affiliations, conferences, workshops, etc.
 - Perform other duties as assigned and/ or requested.

COVID-19 considerations: Foothills Alliance is limiting in-person services and is following protocols set forth by the CDC to help ensure the safety and health of our clients, staff and volunteers. This position will provide a combination of in-person and remote services. The employee will be provided all necessary equipment to work safely and effectively.