

Job Title: Counselor /Forensic Interviewer

Reports to: Executive Director

General Summary of Duties: To provide counseling and advocacy services for survivors of sexual assault and child abuse including individual and group therapy, crisis intervention, information and referrals, and advocacy within the criminal justice system to clients in Kershaw and Lee counties.

Qualifications:

- Forensic interviewing skills or ability to become certified
- A master's degree in social work, counseling, marriage and family therapy, or a related field
- Two years of experience in counseling
- Experience working with child and adult victims of abuse is preferred

Essential responsibilities:

- Familiarize yourself with the grant funding your position! This includes knowing the objectives, indicators, restrictions, budget, etc.
- Provide full range of therapeutic services including crisis, individual, and group counseling, as well as referrals for survivors of sexual assault/child abuse and neglect, and their family members.
- Provide forensic assessments including forensic interviews;
- Provide case management services including maintenance of client files for assigned case load;
- Assist clients with legal and personal advocacy;
- Assist crisis staff in hospital accompaniment and crisis calls as needed in the office and in the after-hours on-call rotation;
- Conduct trainings for community collaborative partners;
- Ensure quality of client services by tracking and monitoring client retention and satisfaction with services;
- Ensure grant objectives are met and documented;
- Prepare monthly reports, quarterly reports, and annual progress reports for funding grant;
- Participate in clinical team meetings and staff meetings;
- Promote FRC victim services through participation on community based task forces and events;
- Research and present new clinical skills and techniques to the crisis and clinical programs; and
- Complete other duties as assigned by Executive Director or required by grantors.

Please submit resumes via email to Karmon Sanders at ksanders@thefamilyresourcecenter.org.